**A&S Group 6 EH&S committee meeting**

**June 21, 2012, 3:00 pm**

**CMU 065**

Present: Tracy Harvey, Bob Blum, Beverly Wessel, Bob Shupe, Heidi Tilghman,

Susan Williams, Ron Maxell, Matt MacAdam, John Martin

1. Meeting called to order by committee chair Harvey at 3:06 pm.

1. There were no old incidents requiring review.

 III. Committee reviewed incident reports:

2012-05-008 Chemistry-complete, no further action necessary.

2012-05-038 Drama-incomplete, request for clarification on lighting and working environment.

2012-05-046 EH&S- complete, no further action necessary.

2012-05-051 Drama, incomplete, evaluate workspace for possible root cause.

2012-05-060 Astronomy, incomplete-missing supervisor comments, corrective action target and completion dates.

2012-05-065 Meany Hall-complete, no further action necessary.

2012-05-066 Chemistry-complete, no further action necessary.

2012-05-086 Burke Museum-incomplete, missing corrective action target and completion dates.

2012-05-089 History-complete, no further action necessary.

2012-05-098 Chemistry-complete, no further action necessary.

1. Chair reported on the U-wide EH&S meeting.

-Darren Branum, EH&S building and fire safety, presented a new EEOP template.

1. Chair reported on the UW Board of Environmental Health and Safety.

-Work continues on clarifying the wording of the executive order governing the role of the board.

1. OSHA 300 summary report by Stuart Cordts

-Recordable accidents are tracked on an OSHA 300 log which is reported to employees, Labor and Industries and Bureau of Labor Statistics

-BLS calculates injury rates per 100 employees allowing comparison to other institutions.

 VII. Committee discussed ongoing work collecting departmental safety plans

 and EEOP’s.

 -Chair Harvey will forward a copy of an e-mail she is sending to safety

 coordinators to all committee members.

 VIII. Next meeting July 19, 3:00 pm, CMU 065

 IX. Meeting adjourned at 3:58 pm.