**EH&S Committee 6 Meeting**

CMU 065

July 18, 2013

Minutes by Heidi Tilghman

Present: Sherry Baron, Michael Blalock, John Martin, Ron Maxwell, Heidi Tilghman , Ron Maxwell, John Martin, Michael Blalock, Sherry Baron

1. Meeting called to order 3:05 p.m.
2. Approval of minutes for June 20, 2013: approved unanimously.
3. Approval of minutes for April and May tabled to next meeting.
4. Incomplete from last time: 088 and 096 and 057 and 054 – report deferred to next meeting (information not at hand)
5. Review of Accident/Incident reports for July 2013
   1. 2013-06-008: complete
   2. 2013-06-014: incomplete – no recommendations; no corrective action target date; no corrective action complete date. (J. Martin will follow up.)
   3. 2013-06-034: complete
   4. 2013-06-040: complete
   5. 2013-05-055: incomplete – no possible causes; no recommendations; no corrective action target date; no corrective action complete date. (J. Martin will follow up.)
6. Report from U-Wide meeting: Michael Blalock reported on committee election procedures for Autumn 2013. Decision on election coordinator tabled to next meeting.
7. Agenda for next month:
   1. Election coordinator selection
   2. Departmental safety plan review

Meeting adjourned 4:05 p.m.