

# REQUEST FOR JUNIOR FACULTY DEVELOPMENT AWARD

Arts & Sciences

*Sponsored by the College in partnership with the College's departments and schools, this program is available to all tenure-track Assistant Professors. Its goal is to assist junior faculty in their professional development by providing them with time and opportunity to enhance their scholarly and teaching careers. SEND COMPLETED FORM TO SUE BARNHART (sueg@uw.edu).*

Department \_\_\_\_\_

Name of Assistant Professor \_\_\_\_\_

Date appointed as Assistant Professor \_\_\_\_\_

**AWARD ITEMS – an award consists of two items:** (1) one faculty development quarter, provided by the department, and (2) either one month of summer salary or the equivalent in research support, provided by the College.

**DEPARTMENTAL CONTRIBUTION – indicate quarter & year.**

*The department must provide one faculty development quarter, during which there are no assigned teaching responsibilities. During this quarter, the faculty member is not on formal leave but expected to remain in residence and to fulfill all other faculty duties (as is the case for any faculty member receiving an exemption to the Instructional Responsibilities Policy).*

This quarter will be (quarter & year) \_\_\_\_\_.

**COLLEGE CONTRIBUTION – indicate which option is chosen.**

*The College provides one month of summer salary or research support (e.g., RA, travel, hourly). One-half month of summer support may be requested, with the balance between that amount and funds used as research support. If this option is chosen, funds should be used within the same academic year.*

One month of summer salary, to be used during the summer of \_\_\_\_\_

Research support, to be used for \_\_\_\_\_

Travel \_\_\_\_\_

Miscellaneous supplies \_\_\_\_\_

Other \_\_\_\_\_

*To access the funding under this program, please use the Junior Faculty Development Program tag information found on the Arts and Sciences Administrative Gateway under Program Tags for both salary and non-salary expenditures. The College no longer transfers funding to departments for this program. The award is not intended to be split over multiple years and should be used in the same academic year as requested.*

Signature of Chair/Director \_\_\_\_\_ Date \_\_\_\_\_

Dean's Office concurrence \_\_\_\_\_

Name of person to whom copy should be returned \_\_\_\_\_

Mailbox \_\_\_\_\_

Original form to personnel file